

KENTUCKY

JUSTICE AND PUBLIC SAFETY

CABINET

State Annual Report

Edward Byrne Memorial
Justice Assistance Grants
Program

Fiscal Year July 1, 2015 – June 30, 2016

Prepared for and Submitted to
Bureau of Justice Assistance
Office of Justice Programs
United States Department of Justice

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SECTION I

EXECUTIVE SUMMARY

This is the FY 2015-2016 State Annual Report for the Edward Byrne Memorial Justice Assistance Grant to the United States Department of Justice, Bureau of Justice Assistance. This report is a reflection of the progress of programs across the Commonwealth of Kentucky which have been implemented, either wholly or in part, with JAG grant funding.

Within this report, information is provided about the evaluative techniques used by the Grants Management Branch in the monitoring and oversight of federally funded programs. In Section II, Overview and Evaluation Activities, detailed information gathered by Grants Management Branch staff regarding program operations and achievements reflects the Cabinet's level of dedication in providing the best criminal justice services to the Commonwealth. In Section III, Summary of Programs and Achievements, an overview of programs supported by JAG grant funding in Kentucky is given. In Section IV, Funding Allocation Summary, data is provided on the allocation of federal funds to programs, including amounts dedicated to each program area and total percentage of funding allocated as well as program areas categorized by JAG funding source. And finally, in Section V, Attachments, sample program monitoring and quarterly program report forms are provided.

The Kentucky Justice and Public Safety Cabinet, Grants Management Branch, serves as the State Administering Agency for JAG grant funding in Kentucky. Grants Management Branch staff are responsible for all aspects of the execution of the grant, from distribution of subgrant applications, through submission of funding recommendations to the Justice and Public Safety Cabinet's Secretary and Executive Staff, and subsequent monitoring of subgrant awardees. It is the responsibility of the Grants Management Branch staff to ensure that all funding is aligned with the initiatives and priorities of the administration.

Feedback from local and state lawmakers, treatment and prevention professionals, law enforcement, and concerned citizens of Kentucky continue to show an overwhelming need for programs to be developed and implemented which will address substance abuse across the Commonwealth.

As a result, special emphasis continued to be given to multi-jurisdictional drug task force agencies' projects in FY 2015-2016. Other priority funding areas included: reentry programs and alternatives to incarceration; and education and prevention concerning drug and alcohol use.

Due to the limited available JAG funds in FY 2015-16, Kentucky used the bulk of its JAG FFY 2015 award to fund continuing multi-jurisdictional drug task forces agencies' projects and relied on previous year JAG deobligated funds to subsidize other priority areas. Awards made reflected these priorities with approximately ninety-seven percent (97%) of funds awarded to continuing multi-jurisdictional drug task force agencies and three percent (3%) awarded to programs. Kentucky has nearly depleted all of its past year JAG funds.

SECTION II

OVERVIEW OF EVALUATION ACTIVITIES

One of the more vital roles of the Grants Management Branch (GMB) is the monitoring and evaluation of all programs and initiatives that receive funding through federal programs. All programs receiving Justice Assistance Grant (JAG) funding through the GMB are subject to this monitoring, regardless of agency size or nature. Program monitoring is essential not only for determining compliance with federal guidelines and contractual obligations, but for the purpose of building better programs and more effective practices in combating crime within Kentucky.

The responsibility for program monitoring and evaluation falls mainly on the JAG Program and Financial Managers. Program monitoring is generally carried out in one of two methods: desk monitoring and on-site program review.

- **Desk Monitoring:** From a programmatic standpoint, all programs receiving JAG grant funding undergo continuous desk monitoring throughout the grant year. As dictated in the special conditions set forth in the subgrantee requirements, all programs are required to submit GMB quarterly program reports, and as applicable, Bureau of Justice Assistance, Performance Measurement Tool quarterly program reports, that reflect the progress and activities of the grant period. These reports are designed to allow GMB to capture evaluative data and information. Upon receipt of these reports, the Program Managers review and process information submitted from each program and compare the results and activities to the individual goals and performance indicators set forth by the subrecipient. This allows for constant oversight of the implementation of federally funded programs, as well as allowing a proactive stance to finding and correcting deficiencies. In addition, this allows for a process evaluation to be conducted for all grant recipients. A copy of the GMB quarterly program report form is located in Section V of this report. Desk monitoring also allows similar year-round evaluation of programs as the Financial Managers also receive quarterly reports and, as required, detailed documentation of expenditures and financial transactions. This allows for better supervision for the disbursement of federal funds and enforcing compliance to all federal and state financial standards.

- **On-Site Monitoring:** On-site monitoring allows the Program and Finance Managers the opportunity to go out and meet one-on-one with the subgrantee to discuss and evaluate the funded program. This type of monitoring allows staff the opportunity to see first-hand the implementation of the program, day-to-day functioning and gain better insight into the program. Through this type of visit, Grants Management Branch staff can better make recommendations for future funding and help with future strategic planning. GMB conducts financial and program on-site monitoring on a periodic and as needed basis. Every subrecipient receives an on-site visit no less often than every three years and certain subrecipients receive more frequent visits if circumstances warrant. After the completion of the on-site visit, a copy of the Program or Financial Monitoring Tool is submitted to the Grants Branch Manager for review, and also to the agency so that they may use findings and suggestions to further enhance program functioning and capabilities. A copy of the program monitoring tool is located in Section V of this report.

SECTION III

Summary of Programs and Achievements

Drug Task Force grant recipients are those programs that are made up of multi-jurisdictional police agencies to combat drugs in a given area. These programs are required to provide additional detailed information in their applications and quarterly reports and are monitored more strictly and frequently than other program categories.

Federal Funding Awarded to Drug Task Forces: \$ 1,754,691

Goals

Through the cooperative efforts of multi-jurisdictional DTF and local law enforcement agencies, eliminate illegal drug sources and suppliers through enhanced enforcement.

Project Objectives

While the objectives may vary in the individual projects listed within this program area, there will remain some constants. These include:

- Locate and eradicate local, mid-level, and high level dealers
- Deploy officers in high risk areas targeting drug trafficking
- Work with other law enforcement entities and federal agencies in collaborative efforts
- Increase public awareness of program activities
- Attend trainings to assist officers in education on latest drug production trends
- Purchase equipment for undercover/surveillance work

Project Activities

Project activities may include drug busts, undercover/surveillance operations, attending trainings to enhance skills and knowledge, eradication, and media related activities to increase awareness of program effectiveness.

Performance Measures and Evaluation Methods

All projects complete quarterly program reports that quantifiably assess performance and process measures. These reports allow GMB staff the opportunity to measure performance against determined goals and objectives. DTF subrecipients are also required to report drug task force activities quarterly through the Bureau of Justice Assistance (BJA), Performance Measurement Tool (PMT) reporting system. Detailed information regarding each drug task force's program numbers is available through BJA's PMT reporting system.

Federal Funding Source

For the FY 2015-2016 grant cycle, GMB provided funding totaling \$1,756,706 to multi-jurisdictional drug task force agencies as listed below:

FFY 2014 (\$88,752)

1. Lexington Street Sales DTF
2. Louisville Metro DTF

FFY 2015 (\$1,665,939)

1. Greater Hardin County DTF
2. Barren Edmonson Counties DTF
3. Lake Cumberland Area DTF
4. Pennyrile DTF
5. Kentucky State Police (KSP) DTF

6. Northern Kentucky DTF
7. FADE DTF
8. Bowling Green – Warren County DTF
9. South Central Kentucky DTF

Unrestricted funds are awarded to organizations applying for over \$10,000 in total project costs that did not fall into the category of a multi-jurisdictional drug task force program. Projects in this area fall into several categories such as: treatment, prevention, law enforcement, prosecution, corrections, and other criminal justice activities. The following is a breakdown of the unrestricted grants funded during the FY 2013-2014 grant period including the grant number, project title, amount, funding source and a brief synopsis of each program.

Federal Funding Awarded to Unrestricted grants: \$60,964

Agency: Bowling Green – Warren Co DTF

Grant Number: 2015-JAG-01123

Project: Kentucky Narcotic Officers Training Conference (KNOA)

Federal Funding Amount: \$20,350

Funding Source: JAG FFY 2014

Overview: Funding of this project will provide lodging for drug enforcement officers to attend the Kentucky Narcotic Officers Association Conference. The rooms will be paid at the GSA government rate for lodging for investigators, supervisors and commanders. The conference provided eight hours of DOJT accredited training on Surviving Warrant Service presented by Lt. George Zagurski with the Los Angeles County Sheriff's Department. A pre and post test for the certified training with attendance will be used and maintained for the training. Other areas of training were Officer Safety, "Green Wrist Bands", SNAP Trafficking, and Parcel Interdiction. Voluntary conference evaluations from attendees will be solicited and reviewed by the KNOA committee for consideration in future training events.

Agency: Kentucky Council on Child Abuse, Inc. (dba, Prevent Child Abuse Kentucky)

Grant Number: 2014-JAG-01093

Project: Kids Are Worth It! Conference

Federal Funding Amount: \$16,614

Funding Source: JAG FFY 2014

Overview: Funding of this project will 60 law enforcement officers from across the state to attend this two-day conference. This training will deliver current information, enhancing the skills necessary including utilizing strength based strategies for the successful investigation and prosecution of child abuse/neglect cases as well as in Kentucky. Prevent Child Abuse Kentucky seeks participant input and feedback and this data drives decision making and guides improvements to conference workshops.

Agency: Office of Chief Medical Examiner

Grant Number: 2015-JAG-01137

Project: Statewide Medical Examiner/Coroner Death Case Management System

Federal Funding Amount: \$24,000

Funding Source: JAG FFY 2015

Overview: Funding of this project will finish up the final phase of implementing an online death case management system for the Office of Chief Medical Examiner. This project enables coroners across the Commonwealth to access the system giving the Office of Chief Medical Examiner a central location where all death cases are stored electronically. Note: This project was funded in October 2015, off cycle of Kentucky's regular grant cycle of July through June.

Restricted grant funds are awarded to organizations applying for projects totaling under \$10,000 in project costs. Activities normally funded out of this category are primarily law enforcement projects. For FFY 2015-2016 there were no awards made in this category.

Section IV

Funding Allocation Summary

FY 2015-2016 Awards Programs Categorized by Program Area

Program Area	Number of Programs	Award Totals	Percentage Estimate
Multi-jurisdictional Drug Task Force Programs (Programs made up of police agencies in a given area to combat illegal drug sources and suppliers through enhanced enforcement.)	11	\$1,754,691	97%
Unrestricted Programs (Total projects \$10,000 and above, which included funding for treatment, prevention, corrections, law enforcement and general criminal justice improvement projects)	3	\$60,964	3%
Restricted Programs (Total projects under \$10,000 which included funding primarily for law enforcement project and other general criminal justice improvement projects.)	0	0	0%
Totals	14	\$1,815,655	100%

FY 2014-2015 Awards Programs Categorized by Funding Source

Program Area	Number of Programs	Award Totals	Funding Source
Multi-jurisdictional Drug Task Force Programs	9	\$1,665,939	JAG FFY 2015
Multi-jurisdictional Drug Task Force Programs and Unrestricted Programs	2	\$88,752	JAG FFY 2014
Unrestricted Program	1	\$24,000	JAG FFY 2014
Unrestricted Program	1	\$20,350	JAG FFY 2014
Unrestricted Program	1	\$16,614	JAG FFY 2014
Totals	14	\$1,815,655	

SECTION V
ATTACHMENTS

JAG PROGRAM REPORT

QUARTERLY PROGRAM REPORT

Section I. Administrative Information	
Report Type	
Quarterly/Monthly	Final
Indicate Report Period	
From:	To:

Effective with the 2009 Justice Assistance Grant (JAG) forward, the Kentucky Justice & Public Safety Cabinet's Grants Management Branch must submit performance measurement data to the Bureau of Justice Assistance for each subgrant project at the end of each quarter via the online performance measurement tool (PMT) report. The report's purpose is to collect performance information on subgrant recipients and projects specific to JAG reporting requirements.

Project Title:

Individual Completing Report:

Name:

Title:

Phone:

Email:

Zip Code:

The Performance Measurement Tool (PMT) report must be completed online at <https://www.bjaperformancetools.org> NOTE: Must be submitted by the 15th day following the end of the quarter.

To access the required reporting tool, you must use the username and password provided by your GMB Program Manager.

Attachment: Multi-Jurisdictional Drug Task Force Agencies "Only" –Attach quarterly prescription drug report data, as required.

Uploaded Document:

Describe progress subgrantee has made during reported quarter toward obtaining other funds to continue project.

Changes or Alterations: During reported quarter, have there been changes or alterations to any of the relevant objectives of this project as listed in the approved application?

Yes

No

If yes, please explain:

Problems Encountered: Report any problems which occurred during reported quarter, how they affected the project, and how they were handled.

Project Activities: Provide brief narrative of project activities put in place to implement the project during the reported quarter. When filing a final report also include a cumulative summation of project activities. Note—project activities should be linked to relevant goals and objectives of the projects as listed in the approved application. Include dates activities occurred.

Attachments: Please attach any reports, newspaper articles, etc, pertinent to the project activities of this grant as needed or as required by GMB Program Manager.

Uploaded Documents:

Program Monitoring Form attached separately